

This is a list of most of the fields on an occurrence record next to their Darwin Core fields. These should not be case-sensitive. Capital letters are used to help separate the terms since spaces cannot be used.

| Field                        | Darwin Core  |
|------------------------------|--|
| <b>Collector Info</b>        |  |
| Barcode                      | catalogNumber  |
| Accession #                  | otherCatalogNumbers  |
| Collector                    | recordedBy   |
| Collector #                  | recordNumber   |
| Date                         | year   |
|                              | month  |
|                              | day  |
| Associated Collectors        | "This field is not defined by the Darwin Core standard, which places primary and secondary collectors concatenated by the recordedBy field." |
| Verbatim                     |  |
| Date                         | verbatimEventDate Ex. Spring 1905  |
| Exsiccati                    |  |
| Title                        | exsiccatiIdentifier This is a number, the ometid   |
| Exsiccati Number             | exsiccatiNumber Must have something here or exsiccati title will not populate  |
| <b>Latest Identification</b> |  |
| Scientific Name              | scientificName; sciname can be separated into "genus" and "specificEpithet"  |
| Author                       | scientificNameAut horship  |
| ID Qualifier                 | identificationQualifier  |
| Family                       | family   |
| Identified By                | identifiedBy   |
| Date Identified              | dateIdentified   |
| <b>Locality</b>              |  |
| Country                      | country  |
| State/Province               | stateProvince  |
| County                       | county   |
| Municipality                 | municipality   |
| Locality                     | locality   |
| Latitude                     | decimalLatitude  |
| Longitude                    | decimalLongitude   |
| Datum                        | geodeticDatum  |

|                      |                          |   |
|----------------------|--------------------------|---|
| Verbatim Coordinates | verbatimCoordinates      | Use when coordinates are not in decimal degrees |
| Elevation In Meters  | minimumElevationInMeters | Ex. "1500" – do not include "m" or "meters"     |
| Verbatim Elevation   | verbatimElevation        | Use when elevation not recorded in meters       |

### Misc

|                     |                       |  |
|---------------------|-----------------------|--|
| Habitat             | habitat               |  |
| Substrate           | substrate             | Where specimen was found, i.e. "on leaves"   |
| Host                | host                  | Should be a scientific name, i.e. " <i>Acer rubrum</i> "                                 |
| Associated Taxa     | associatedTaxa        |  |
| Notes               | occurrenceRemarks     |  |
| Life Stage          | lifeStage             |  |
| Sex                 | sex                   |  |
| Individual Count    | individualCount       |  |
| Sampling Protocol   | samplingProtocol      |  |
| Preparations        | preparations          | For fungi use: "specimen available", "culture only", or "specimen and culture available" |
| Phenology           | reproductiveCondition |  |
| Establishment Means | establishmentMeans    |  |

### Curation

|                   |                      |   |
|-------------------|----------------------|---|
| Type Status       | typeStatus           |   |
| Disposition       | disposition          |   |
| Occurrence ID     | occurrenceId         |   |
| Field Number      | fieldNumber          |   |
| Owner Code        | ownerInstitutionCode |   |
| Basis of Record   | basisOfRecord        | See drop-down on occurrence record for options  |
| Processing Status | processingStatus     | Should spell out, i.e. "Stage 2" instead of "2" |

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